

ONEONTA CITY SCHOOLS
Office of the Superintendent
28370 State Highway 75, Oneonta, AL 35121
205-543-1515

JOB POSTINGS for 2021-2022 School Year
April 27, 2021

Title:

Child Nutrition Program Worker

Application Closing Date:

Until filled

Qualifications: Must have the technical skills and personal attributes to complete all duties related to job (Job description provided during application process)

Contract Terms: Determined by OCS salary schedule, 184 days contract

Salary: Salary is based on appropriate step and rank on the approved salary schedule.

Performance

Responsibilities: Carry out all duties related to job as assigned by Supervisor

Applications are accepted through the Oneonta City Schools Central Office or can be mailed to Oneonta City Schools, Attn: Central Office, 28370 State Highway 75, Oneonta, AL 35121.

Current employees of this system should indicate in writing they wish to be considered for this position and application should be updated.

It is the official policy of the Oneonta City Board of Education not to discriminate on the basis of race, color, disability, sex, religion, creed, national origin or age, be excluded or be denied of or be subjected to discrimination under any program, activity, or employment.

Inquiries or complaints regarding compliance with Federal Regulations may be directed to Federal Programs, Title IX, Section 504, and Title VI Coordinator, Oneonta City Board of Education, 28370 State Hwy 75, Oneonta, AL 35121, (205 543-1515). Employees should utilize the grievance procedure outlined in the Board Policy, November 2002, Section 601.1.

**ONEONTA CITY SCHOOLS
JOB DESCRIPTION / POSITION POSTING**

POSITION TITLE: Child Nutrition Program Worker

REPORTS TO: Child Nutrition Program Director

QUALIFICATIONS: Must have the physical, technical skills and personal attributes to complete all duties related to the job. Must pass appropriate background screening.

JOB DESCRIPTION AND PERFORMANCE RESPONSIBILITIES:

1. Qualified in food preparation, cooking, cleaning, serving, storage and facility maintenance.
2. Follows work schedule and performs assigned duties.
3. Demonstrates ability to perform assigned duties and shows a commitment to professional growth.
4. Ability to work as a team. Maintains good relations with director/manager, staff, peers and students.
5. Maintains highest standards of safety and sanitation in work area.
6. Operate and maintain food service equipment in a safe and skillful manner.
7. Supports federal, local and state public health laws and standards.
8. Prepare food according to planned menus, using approved school recipes and safe good handling procedures.
9. Serve food to students, teachers, staff and community.
10. Operate computer terminal for cashiering activities.
11. Perform custodial, dish room and/or storeroom duties as assigned.
12. Maintain records and reports as required by director/manager.
13. Follow attendance, punctuality and proper dress rules.
14. Maintain confidentiality regarding school/student/workplace matters.
15. Participate successfully in the training programs offered to increase skill and proficiency related to assignment.
16. Keep director/manager informed of potential problems or unusual events.
17. Completes other duties as assigned by supervisor.

PHYSICAL REQUIREMENTS: Physical strength necessary to perform functions of the job include: significant lifting, carrying, pushing, pulling, stooping, kneeling, etc. Safely lift and carry objects weighing up to 50 pounds. Stand and walk on concrete and tile floors for long periods of time. Withstand a wide range of temperatures. Work in refrigerated areas.

SALARY: Based on the Oneonta City Board of Education salary schedule for Child Nutrition Program

TERMS OF EMPLOYMENT: 184 days