

ONEONTA CITY SCHOOLS
Office of the Superintendent
28370 State Highway 75, Oneonta, AL 35121
205-543-1515

JOB POSTINGS for 2021-2022 School Year
April 27, 2021

<u>Title:</u>	<u>Application Closing Date:</u>
Bus Driver (1)	Until filled

Qualifications: Must have the technical skills and personal attributes to complete all duties related to job (job description provided during application process).

Contract Terms: Determined by OCS salary schedule, 182 days contract.

Salary: Salary is based on appropriate step and rank on the approved salary schedule.

Performance

Responsibilities: Carry out all duties related to job as assigned by Supervisor.

Applications are accepted through ALSDE Teach In Alabama website or can be mailed to Oneonta City Schools, Attn: Central Office, 28370 State Highway 75, Oneonta, AL 35121.

Current employees of this system should indicate in writing they wish to be considered for this position and application should be updated.

It is the official policy of the Oneonta City Board of Education not to discriminate on the basis of race, color, disability, sex, religion, creed, national origin or age, be excluded or be denied of or be subjected to discrimination under any program, activity, or employment.

Inquiries or complaints regarding compliance with Federal Regulations may be directed to Federal Programs, Title IX, Section 504, and Title VI Coordinator, Oneonta City Board of Education, 28370 State Hwy 75, Oneonta, AL 35121, (205)543-1515. Employees should utilize the grievance procedure outlined in the Board Policy, November 2002, Section 601.1.

**ONEONTA CITY SCHOOLS
JOB DESCRIPTION / POSITION POSTING**

POSITION TITLE: Bus Driver

REPORTS TO: Transportation Director and Administration

JOB GOAL/ESSENTIAL FUNCTION: To assist in providing safe and efficient transportation to all Oneonta City Schools students that choose to ride school buses.

QUALIFICATIONS: Driver must have and maintain a current CDL license and DOT physical.

SUPERVISES: Students

PERFORMANCE RESPONSIBILITIES: Responsibilities include any duties assigned by administration or their representative, but will likely include the following:

1. Transport children to and from school in the mornings and afternoons along assigned routes and when necessary for field trips, technical school, sporting events, and other activities.
2. Verify permission for students who ride the bus.
3. Maintain a clean and mechanically-sound bus at all times.
4. Perform inspections of the bus before and after each route.
5. Obey all traffic laws and state/federal transit regulations.
6. Ensure safety of all students.
7. Discipline children when required to maintain a safe and healthy environment.
8. Maintain and submit record of passenger numbers, route details, bus inspection, and other required reports on time and accurately.
9. Attend Open House for bus rider registration.
10. Keep Transportation Director informed of any delay, accident, or incident.
11. Adhere to mandatory drug/alcohol testing.
12. Follow all board policies.
13. Maintain confidentiality of all school related matters.
14. Perform other duties as might be reasonably assigned by the Principal or Superintendent or by direction of the Board

TERMS OF EMPLOYMENT: 182 days.

EVALUATION: Oneonta Board of Education Personnel Evaluation Plan